Employee Post-Travel Disclosure of Travel Expenses

CD

RECEIVED Time Stamp:
SECRETARY OF THE SENATE
PUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within 30 days of returning from 190EC 10 PM 1:47 travel. Submit all forms to the Office of Public Records in 232 Hart Building.

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be reimbursed/paid fo	• • • • • • • • • • • • • • • • • • • •	_	osures with respect to	travel expenses that have been or w
The original Emplo	oyee Pre-Travel Au	horization (Form RE-1),	<u>AND</u>	
A copy of the Priva	ate Sponsor Travel	Certification Form with all	attachments (itinerar	ry, invitee list, etc.)
Private Sponsor(s) (lis	t all): Partnership	for a Secure America		
Travel date(s): Nover	mber 9 & 10, 201	19		
Name of accompanyin				•
Relationship to Travel		Child		
	COSTS IN EMPLOYE	CREASE DUE TO THE ACC EE EXPENSES. (Attach addi		SE OR DEPENDENT CHILD, ONLY y.)
•	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☑ Good Faith Estimate	\$35	\$90	\$77	\$191 for Conference Services
☐ Actual Amount				
Expenses for Accomp	panying Spouse or	Dependent Child (if applied	able):	
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith				
Estimate				
☐ Actual Amount				
Provide a description necessary.): See atta		events attended. See Sena	te Rule 35.2(c)(6). (A	Attach additional pages if
12/07/19	LAVANYA	SRIDHARAN	Lows	mys Sudharan
(Date)	(Printe	d name of traveler)		(Signature of traveler)
TO BE COMPLETE	D BY SUPERVISIN	NG MEMBER/OFFICER:		
		nses set out above in conne rtation, lodging, and relate		scribed in the <i>Employee Pre-Travel</i> I in Rule 35.
12/10/19				A Part of the second se
(Date)			(Signature of Supe	rvising Senator/Officer)
Revised 1/3/11)				Form RE-2

EMPLOYEE PRE-TRAVEL AUTHORIZATION

<u>Pre-Travel Filing Instructions</u>: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics senate gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler:	Lavanya Sridharan
Employing Office/Committee:	Senator Ron Wyden
Private Sponsor(s) (list all): Partner	ship for a Secure America
Travel date(s): November 9-10, 2	019
	ne trip for any reason you must notify the Committee.
Destination(s): Airlie Conference	Center, Warrenton, VA
Explain how this trip is specifically c	onnected to the traveler's official or representational duties:
1 * * * * * * * * * * * * * * * * * * *	foreign policy and national security issues in Senator Wyden's office. staff to attend and participate in foreign policy and national security
Name of accompanying family members Relationship to Employee: Spouse	
I certify that the information containe	d in this form is true, complete and correct to the best of my knowledge:
10/07/2019 (Date)	Lavanya Sicharan (Signature of Employee)
TO BE COMPLETED BY SUPERVISIN Secretary for the Majority, Secretary for the majority.	NG SENATORYOFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, the Minority, and Chaplain):
, Ron Wyden	hereby authorize Lavanya Sridharan
(Print Senator's/Officer's Na.	
related expenses for travel to the even	sion, to accept payment or reimbursement for necessary transportation, lodging, and at described above. I have determined that this travel is in connection with his or her iceholder, and will not create the appearance that he or she is using public office for
I have also determined that the attendant of the Senate. (signify "yes" by checking .	ance of the employee's spouse or child is appropriate to assist in the representation $g(box)$
19/7/19	
(Date) (Revised 10/19/15)	(Signature of Supervising Senator/Officer). Form RE-

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

Spo	onsor(s) of the trip (please list all sponsors): Partnership for a Secure America
De:	scription of the trip:Congressional staff weekend of forleng policy and national security lectures.
Da	tes of travel: November, 9-10, 2019
Pla	ce of travel: Airlie Conference Center, Warrenton, VA
	me and title of Senate invitces: See attached list.
X	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip. OR - (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
X	l certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal. - AND -
X	
_	The trip will not in any part be planned, organized, requested; or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement. - AND -
X	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	 (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip. OR −
	□ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10) OR -
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	Partnership for a Secure America (PSA) is solely responsible for planning and conducting this trip.
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: PSA's mission is o promote bipartisanship in national security and foreign policy. This trip will bring
	together staff from both parties to build cross-party relationships and discuss diverse perspectives on
	pressing issues in the national security and foreign policy arena
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:
14.	This will be the 10th year of this such program and trip.
	<u> </u>
	<u> </u>

	ch Participant:	s are generally ava	madie to the public.		
otal Expenses for Ea	ch Participant:		<u></u>		
otal Expenses for Ea	ich Participant:			·············	
	<u> </u>		6. Total Expenses for Each Participant:		
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses	
☑ Good Faith estimate ☐ Actual Amounts	\$35 (Coach Bus)	\$90 (for one night)	\$77 (for two days)	\$191 conference services (for two days). This includes cost of breakout room, A/V equipment, and incidental snacks/ refreshments.	
	ed specifically with regar		staff participation	<u>-</u>	
Reason for selecting the location of the event or trip It is close to Washington DC, while also being able to get out of the area to encourage staff to step					
t is close to Washing	ton DC, while also bein	g able to get out of	the area to encourage	stan to step	
utside their daily rou	itines.		<u></u>	<u> </u>	
	er -	Ca a 11:4			
	hotel or other lodging		87		
Ainle Conference Ce	nter, 6809 Airlie Road,	TYGITOTICOTI, TA 201			
Reason(s) for selecting	ng hotel or other lodging	g facility:			
	sary accomendations in	•	!		

Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary: Participants will be transported by coach bus. I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include	ı	meals and lodging are below the per diem rate.				
class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary: Participants will be transported by coach bus. I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35). List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event: None I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor: Name and Title: John Sullivep, Congressional Relations Associate Name of Organization: Partnership for a Secure America Address: 1129 20th St. NW, Sulte 500, Washington DC 20038 Telephone Number: NA NA NA NA NA NA NA NA NA N	-					
class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary: Participants will be transported by coach bus. I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35). List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event: None I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor: Name and Title: John Sullivep, Congressional Relations Associate Name of Organization: Partnership for a Secure America Address: 1129 20th St. NW, Sulte 500, Washington DC 20038 Telephone Number: NA NA NA NA NA NA NA NA NA N	-					
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expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35). List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event: None I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor: Name and Title: Dohn Sullivap, Congressional Relations Associate Name of Organization: Partnership for a Secure America Address: 1129 20th St. NW, Sulte 500, Washington DC 20036 Telephone Number: NA NA NA NA NA NA NA NA NA N	-	Participants will be transported by coach bus.				
I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor: Name and Title: John Sullivary Congressional Relations Associate Name of Organization: Partnership for a Secure America Address: 1129 20th St. NW, Suite 500, Washington DC 20036 Telephone Number: NA NA	_	expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to				
I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor: Name and Title: Dohn Sullivap, Congressional Relations Associate Name of Organization: Partnership for a Secure America Address: 1129 20th St. NW, Sulte 500, Washington DC 20036 Telephone Number: NA NA NA	I	ist any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why he entertainment is an integral part of the event:				
Mame and Title: Partnership for a Secure America Address: 129 20th St. NW, Suite 500, Washington DC 20036 Telephone Number: NA Pax Number: NA Pax Number: NA		None				
Name of Organization: Partnership for a Secure America Address: 1129 20th St. NW, Suite 500, Washington DC 20036 Telephone Number: NA NA NA NA	l	nore than one sponsor, you must include a completed signature page for each additional sponsor):				
Name of Organization: Partnership for a Secure America Address: 1129 20th St. NW, Suite 500, Washington DC 20036 Telephone Number: NA NA Partnership for a Secure America 202-293-8580 Fax Number: NA	•	John Sullivar, Congressional Relations Associate				
Address: 1129 20th St. NW, Suite 500, Washington DC 20038 Telephone Number: 202-293-8580 Fax Number: NA]	Name and Title:				
Telephone Number: 202-293-8580 Fax Number: NA						
Fax Number: NA	•	Address:				
• • • • • • • • • • • • • • • • • • •	•	Telephone Number:				
•		Fax Number:				



CONGRESSIONAL PARTNERSHIP PROGRAM

Itinerary:

Saturday, November 9th

1:30 pm	Depart from Union Station, Washington, DC
3:00 – 4:00 pm	. Arrive at Airlie Conference Center & Check-in
4:00 – 5:00 pm	Material Review and Preparation
5:00 – 5:30 pm	Opening Remarks and Review of Agenda: Andy Semmel, PSA Chairman
	Andy Semmel will outline retreat agenda, provide logistical information for the weekend (i.e. location of restrooms, where to store luggage, etc.), and all attendees will introduce themselves.
5:30 – 7:00 pm	Airlie House – Meadow Room Guest Speakers: Jodi Herman, Board of Directors – Partnership for a Secure America; Chip Andre, Board of Directors – Partnership for a Secure America Topic: Bipartisan Panel: Principles and Processes for Cooperation (Tentative- Confirmation Pending)
	Discussion will cover the specifics of how a bipartisan group of Congressional staff are able to negotiate,

	cooperate, and achieve success in pursuit of legislative duties.
7:00 – 7:30 pm	Federal Room
	Pre-Dinner Reception Informal conversations with guest speakers
	Attendees will have an opportunity to informally engage their colleagues, PSA staff, and speakers.
7:30 – 9:00 pm	Federal Room Keynote Dinner Guest Speaker: VADM Michael Franken, Deputy Commander of AFRICOM (2015-2017) Topic: U.S. Security Priorities in Africa (Tentative- Confirmation Pending)
	VADM Franken will discuss issues relevant to U.S. national security interests in Africa
9:00 – 10:00 pm	Federal Room After-Dinner Reception Informal conversations with guest speakers
	Attendees will have an opportunity to informally engage their colleagues, PSA staff, and speakers.

Sunday, November 10th

Between 8:00 - 9:00 am Airlie House – Dining Room

Breakfast

Group A 9:00 - 12:00 pm

Airlie House - Meadow Room

National Security Council Simulation

National Security Advisor: Mr. Robert Sheldon, Head of Technology Strategy for Public Sector at

CrowdStrike

(Tenative-Confirmation Pending)

Participants will engage in a simulation where they are asked to negotiate a solution to a hypothetical foreign policy crisis.

Group B 9:00 - 10:30 am

Airlie House – Jefferson Room

Guest Speaker: Ms. Tamanna Salikuddin, United

States Institute of Peace

Topic: Fostering Peace Processes

Ms. Salikuddin will draw on her experience as the Senior Expert for Inclusive Peace Processes at the United States Institute of Peace with a regional focus of South Asia

(Confirmed)

Group B

Airlie House - Jefferson Room

Guest Speaker: Ms. Melanie Marlowe

Topic: Executive War Powers & Congress's role in

addressing national security issues (Tenative- Confirmation Pending)

10:30 - 12:00 pm

	Ms. Marlowe will draw on her expertise on the topic of war powers, and offer perspectives on current national security issues
12:00 – 1:00 pm	Airlie House – Dining Room Lunch
1:00 – 2:00 pm	Informal conversations with guest speakers
2:00 <u>-</u> 5:00 pm	*Group B* Airlie House – Meadow Room National Security Council Simulation National Security Advisor: Mr. Robert Sheldon, Head of Technology Strategy for Public Sector at CrowdStrike (Tenative- Confirmation Pending) Participants will engage in a simulation where they are asked to negotiate a solution to a hypothetical foreign policy crisis.
2:00 – 3:30 pm ⁻	*Group A* Airlie House – Jefferson Room Guest Speaker: Ms. Tamanna Salikuddin, United States Institute of Peace Topic: Fostering Peace Processes (Confirmed) Ms. Salikuddin will draw on her experience as the Senior Expert for Inclusive Peace Processes at the United States Institute of Peace with a regional focus of South Asia

3:30 - 5:00 pm

Group A

Airlie House – Jefferson Room

Guest Speaker: Ms. Melanie Marlowe

Topic: Executive War Powers & Congress's role in

addressing national security issues (Tenative- Confirmation Pending)

Ms. Marlowe will draw on her expertise on the topic of war powers, and offer perspectives on current national security issues

5:00 - 5:30 pm

Airlie House – Meadow Room Wrap-up and Departure from Airlie



CONGRESSIONAL PARTNERSHIP PROGRAM

Fall 2019 Senate Participant List:

KELLIE CHONG Legislative Correspondent Scn. Lisa Murkowski	CLAY HUDDLESTON Political-Military Affairs Analyst Senate Committee on Foreign Relations, Majority
CLAIRE FIGEL Policy Analyst Senate Committee on Foreign Relations, Majority	PATRICK NAUGHTON Legislative Liaison Senate Liaison Division
MARGARET MACLEOD Foreign Policy Fellow Sen. Cory Gardner	BEJNAMIN RILEY Congressional Defense Fellow Sen. Tom Udall
Nathan Pierre Sr. Legislative Correspondent Sen. Mike Braun	LAVANYA SRIDHARAN Legislative Aide Sen. Ron Wyden
HANNAH SCHWARTZ Legislative Aide Sen. Roy Blunt	JASMINE WYATT Professional Staff Member Senate Committee Foreign Relations, Minority
PATRICK WARREN Counsel Senate Permanent Subcommittee on Investigations	



Dear Lavanya Sridharan,

On behalf of Partnership for a Secure America (PSA), it is our pleasure to inform you that you have been accepted to join the fall 2019 Congressional Partnership Program (CPP). The session will begin on Monday, September 16th with an evening orientation from 6:00pm to about 8:00pm. Location is TBA.

Please review the following event schedule and let us know if you have any conflicts. In order to fully benefit from the program, it is important that you participate in the majority of the activities – with mandatory attendance for the weekend retreat at Airlie Conference Center.

Note that you have to submit ethics forms to attend the retreat. Please confirm with your office to ensure this is acceptable under your travel policy. If not, please let us know.

Orientation	Monday, September 16 th 6:00pm-8:30pm
Negotiation Seminar	Monday, September 30 th & Tuesday, October 1 st 5:30pm-9:00pm **Timing may be subject to change**
Dinner #1	Tuesday, October 15th 6:30-9:00pm
Dinner#2	Monday, October 28 th 6:30-9:00pm
Retreat Conference at Airlie	Saturday, November 9th: 1:30pm Departure Sunday, November 10th: 6:30pm Return
Dinner #3 Final	Monday, November 18 th 6:30-9:00pm

Please reply back to this email by COB Wednesday, September 4th to confirm your participation. If you have any questions, email us at cpp@psaonline.org or call 202-293-8580.

Congratulations, and we look forward to your participation in the CPP!

Sincerely,
PARTNERSHIP FOR A SECURE AMERICA